

EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON

Tuesday, May 13, 2003 in Room B201

Membership:

Antonella Alves
Linda Arnold
Eric Ball
Lynn Carter (a)
Laura Cullen
Martin Gerson (Vice Chair)

Linda Holmes (a)
Marg Heldman
Terry Kornutiak
Gerda Krause (a)
Verna Magee-Shepherd
Judith Neamtan (a)

Pam Novak-Cawley (Chair)
Lisa Randell
Therese Paradis
Brian Pendleton
Roger Semmens
Dennis Steeves

Mona Chan (notes)

Student Representatives:
Ruben Del Muro Gonzalez (a)
Dee Dahl (a)
Swapna Kamath (a)

Guests: W. Low, W. Pierson, M. Hodder

Copy of Minutes to be sent to: Doug Soo, Shirley Kamerling-Roberts

1. CALL TO ORDER

The meeting was called to order at 1305 hours.

2. APPROVAL OF AGENDA

- Change of registration date for spring 2004 was added under no. 8, **For Information**.

MOTION: That the agenda be approved with the above addition.

Moved by R. Semmens/Seconded by L. Cullen
CARRIED UNANIMOUSLY

3. APPROVAL OF THE PREVIOUS MINUTES AND BUSINESS ARISING

MOTION: That the minutes of April 15, 2003 be approved as circulated.

Moved by D. Steeves/Seconded by E. Ball
CARRIED UNANIMOUSLY

Business Arising

- **Call for Nomination for the Chair and Vice Chair of EdCo**

T. Paradis conducted the election of the Chair and Vice Chair of Education Council. D. Steeves nominated P. Novak Cawley as Chair and M. Gerson as Vice-Chair.

Members voted unanimously in favour of P. Novak Cawley as Chair and M. Gerson as Vice-Chair of Education Council.

4. CURRICULUM

4a) NUTRITION & FOOD SERVICE MANAGEMENT

Change to Course Prerequisites

- i) FSRV 1213 – Food Systems
- ii) FSRV 2322 – Clinical Nutrition
- iii) FSRV 1219 – Orientation to F.S.
- iv) FSRV 2329 – Supervision Practicum
- v) FSRV 2529 – Final Practicum

Minor Course Revisions

- vi) FSRV 1113 – Introduction to Institutional Food Service
- vii) FSRV 1213 – Food Service Systems
- viii) FSRV 2423 – Foodservice Supervision/Interpersonal Skills Development
- ix) FSRV 2424 – Quantity Food Production II
- x) FSRV 1219 – Orientation to Program Food Service
- xi) FSRV 2429 – Foodservice Management
- xii) FSRV 2329 – Food Service Supervision Practicum

L. Cullen presented the above curriculum changes as a package. The department proposed removing the first-year course prerequisites for FSRV 1213, 2322, 1219, 2329 and 2529. The minor course revisions for FSRV 1113, 1213, 2423, 2424, 1219, 2429, and 2329 reflected the fact that these courses are now offered online. Some changes were made to the course titles to better reflect the course content.

MOTION: That the change to course prerequisites and minor course revisions be approved as recommended.

Moved by L. Cullen/Seconded by D. Steeves
CARRIED UNANIMOUSLY

4b) APPLIED URBAN & RURAL PLANNING

New Course Proposals

- i) APPL 2430 – Planning Process and Law
- ii) APPL 2420 – Computer Cartography & Statistical Apps.

B. Pendleton presented these two new course proposals. These two courses will complete the fourth term of the program.

APPL 2430 – Planning Process and Law – represents an introduction to the legal tools used to regulate the use of land. The course uses a case study approach to look at the constitutional framework, powers and limitations, public control over private property and the various acts that control land use and development. Included will be an in-depth look at planning legislation as it applies to British Columbia.

APPL 2420 – Computer Cartography & Statistical Applications – is a project-based course, and for Applied Urban and Rural Program students this is the program capstone course. The course involves several components from the design of a database through to the creation and display of the final map product.

MOTION: That these two new course proposals be approved as recommended.

Moved by B. Pendleton/Seconded by L. Arnold
CARRIED UNANIMOUSLY

4c) MATH & SCIENCES

Minor Course Revision

- i) BIOL, CHEM, PHYS course credit change

M. Heldman presented this minor course revision. She advised that the only change requested by the Biology, Chemistry and Physics departments is changing the number of credits from 3 to 4 for a total of 26 courses. The course titles, calendar description, grade mode, and material fees required remain the same. Details of the courses are listed in the summary sheet, which was attached to the Minor Course Revision form and distributed with the agenda.

M. Heldman informed us that this change will

- better reflect student work, college resources and the number of hours of instruction
- better conform with credits awarded to similar courses at other colleges and universities
- put our students in a better position for transferring.

MOTION: That the minor course revision be approved as recommended.

Moved by M. Heldman/Seconded by D. Steeves
CARRIED UNANIMOUSLY

5. LETTER OF INTENT – DEGREE IN NURSING

P. Novak Cawley introduced the letter of intent for the Applied Degree in Nursing; W. Low, Chair and W. Pierson, Coordinator, Curriculum Development from the Nursing Department, made introductory comments and answered questions from members. Copies of the letter of intent were distributed to members on May 8.

P. Novak Cawley asked for philosophical support of Education Council for this letter of intent. Once this has been approved, the Nursing department, the Dean of Instruction and the President will produce the document required by the Ministry's Applied Degree process.

MOTION: That Education Council agree in principle with this letter of intent for the applied degree in Nursing.

Moved by P. Novak Cawley /Seconded by B. Pendleton
CARRIED UNANIMOUSLY

6. INSTRUCTOR ASSESSMENT OF STUDENT PROGRESS POLICY

M. Gerson referred to this policy, copies of which were distributed with the agenda. This policy prohibits the giving of a major assignment during the last two weeks of classes. The change is in 5.2.: "... Any assessments given to students during the last two weeks of classes will not be worth more than 10 per cent of the total grade unless the assessment and its scope are clearly spelled out in the course outline distributed at the start of term."

If this amendment is approved, all departments will be asked to compile a "grandfather" list of courses that have final exams and courses that have no final exams, up to a specific date, i.e. May 13, 2003. After this date any deviations from this list will need to come to Education Council for approval under this policy.

MOTION: That this policy be approved by Education Council as presented.

Moved by M. Gerson/Seconded by L. Arnold
CARRIED UNANIMOUSLY

7. ACADEMIC STANDING POLICY

M. Hodder presented this policy which identifies the circumstances under which academic probation and academic suspension are applied to students attending Langara College and the conditions under which a student on academic probation may return to Langara College in cases of academic suspension.

The maximum enrolment of nine credits for the return semester after a first suspension will be affected by the change of credits, from three to four, in the science courses. The following suggestions were made:

- changing the 9 credits to 10 credits as described in 8.6.
- with the change in science credits, we have to amend the wording to reflect that. What percentage of these students will likely come back and take more than one science course?
- wording to the effect that the enrolment maximum be 9 credits, with the exception of 12 credits for science courses.
- three courses to a maximum of 12 credits.
- 12 credits cannot be done with Banner.

It was decided that Education Council would approve the policy and the Registrar's Office would determine the appropriate number of credits (9, 10, or 11) for the maximum enrolment for the return semester after a first suspension, which would hold students at three courses but make allowances for the number of science courses.

The following changes were to be made to the policy:

- **8.6** – The specifying of 9 credits needs review.
- **8.8** – “Students returning after a nine-semester” should be changed to “...six-semester”.
- **8.11** – note Exception. If a transcript is going to a post-secondary institution and the student is on probation, our Registrar's Office will suppress the wording when the transcript goes to the university.

MOTION: That Education Council approve this policy with the changes, as discussed, and forward it to Langara Council.

Moved by V. Magee Shepherd/Seconded by L. Arnold
CARRIED UNANIMOUSLY
AGENDA: LANGARA COUNCIL

8. FOR INFORMATION

• **Change of the Registration Date in Spring 2004**

T. Paradis requested the registration date for spring 2004 be changed from April 19 to March 29, and that the registration date always occur in the last week of the third month in every semester.

Motion: That this change be accepted by Education Council.

Moved by M. Heldman/Seconded by R. Semmens
CARRIED UNANIMOUSLY

It was suggested that a statement telling students that the registration dates could change and that they should check the registration guide and the web for updated information on registration dates be included in the college calendar.

9. OTHER BUSINESS

There was no "other business" to report.

There being no other business, the meeting was adjourned at 2:20 pm.