

**EDUCATION COUNCIL**  
**MINUTES OF THE MEETING HELD ON**  
**Tuesday, March 24, 2020**  
**13:00**  
**Meeting held online via Zoom conference**

**Attendees:**

Darren Bernaerdt (Chair)	Amanjot Kaur	Udesh Sharma
Jim Bowers	Pavneet Kaur	Anmol Singh
Ben Cecil	Tasneem Khan	Jan Smith*
Patricia Cia	Gerda Krause	Lane Trotter*
Arnie Clark*	Carmen Larsen	Yusuf Varachia
<i>Sandra Enns (a)</i>	Tanya Lewis	Ryan Vernon*
Nora Franzova	Tess MacMillan (Vice-Chair)	Sunita Wiebe*
Marianne Gianacopoulos	Ben Park	Peter Warren*
	Wanda Pierson	Lulin Zheng

**Regrets:** S Enns

**Minutes:** Susan Smith

**Guests:** Laura Cullen

\*non-voting  
(a) absent

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**1. CALL TO ORDER / WELCOME**

D Bernaerdt called the meeting to order at 1:04 p.m. and declared the presence of a quorum.

**2. MUSQUEAM LAND ACKNOWLEDGEMENT**

D Bernaerdt acknowledged the meeting's (virtual) location on the unceded traditional territory of the Musqueam First Nation, who have given Langara College the name *snəwəyət lələm*, *house of teachings*.

**3. APPROVAL OF AGENDA**

**IT WAS MOVED** by M Gianacopoulos, seconded by L Zheng, that the agenda be approved with the addition of

**6. COVID-19 Emergency adjustments**

- a) Summer 2020 registration date
- b) Early implementation of English changes approved at February 25, 2020 meeting

Other agenda items to be renumbered accordingly.

**MOTION CARRIED**

**4. DISCLOSURE OF CONFLICT OF INTEREST**

In accordance with the Education Council bylaws (Sec.5), Council members were provided an opportunity to declare a conflict of interest related to any item on the meeting agenda. No conflict was declared by any member in attendance.

## 5. APPROVAL OF MINUTES

The minutes of the meeting of February 25, 2020 were approved by consensus.

## 6. COVID EMERGENCY ADJUSTMENTS

### a. Summer 2020 dates

J Smith explained the need to adjust the 2020 summer semester dates as follows, noting that the date for registration requires Education Council's approval.

- Summer semester registration starts: April 6
- Grade entry due date for spring semester: April 22 (no change)
- Fees due for summer semester: April 20 (one day earlier)
- End of term process run: April 23 (no change)
- Grades posted for students: April 24 (no change)
- Start of summer term: May 4 (no change)

**IT WAS MOVED** by T MacMillan, seconded by J Bowers, that the proposal to change the date for the start of Summer 2020 registration to April 6, 2020 be approved by Education Council.

**MOTION CARRIED**

### b. Emergency implementation of English changes

J Smith presented her memorandum which noted that several changes for English courses were approved by Education Council at its February 25, 2020 meeting which lowered the prerequisite threshold for several courses, and were approved for implementation for Fall 2020. These changes apply to CMNS 1115, ENGL 1107, ENGL 1121, ENGL 1129, and ENGL 1130. Due to the extraordinary challenges being placed on the college by the global COVID-19 pandemic, Registrar and Enrolment Services requested that these changes be implemented immediately for Summer 2020. The response to the pandemic has meant that LET exams could not be held as scheduled. Implementing the lowered prerequisite threshold for Summer will reduce the need for registration overrides and appeals, and will also allow Langara to be transparent with students about the English and Communications prerequisite requirements.

**IT WAS MOVED** by T MacMillan, seconded by B Cecil, that Education Council approve the request by Registrar and Enrolment Services to implement the prerequisite changes approved at the February 25, 2020 meeting for *CMNS 1115, ENGL 1107, ENGL 1121, ENGL 1129, and ENGL 1130* in the Summer 2020 semester instead of Fall 2020.

**MOTION CARRIED**

T Lewis raised a question concerning the potential need to adjust course delivery, assessments and other processes in order to accommodate the unique requirements of the present circumstances. B Cecil indicated that accommodations need to be addressed at a broader level and he will endeavour to bring a formal response at a later date.

## 7. CURRICULUM

### A) NUTRITION & FOOD SERVICE MANAGEMENT

#### a) Course Changes

- i) FSRV 2329 – Food Service Supervision Practicum

The proposal adds an informational note to indicate that students who have not achieved a CGPA 2.0 will be dropped from practicum prior to its commencement. L Cullen noted that practicum courses in the Nutrition and Food Service Management Program are graded Satisfactory/Unsatisfactory and therefore do not affect the CGPA of students. Although students are not eligible to graduate with a diploma from Langara without a minimum CGPA of 2.0, students who have completed the program courses may still apply to the national association to write the certification exam for obtaining membership, despite not having a sound grasp of the program learning outcomes. Including CGPA as a prerequisite will eliminate this loophole. No current students will be affected by this change.

**IT WAS MOVED** by M Gianacopoulos, seconded by B Park, that the proposal to add a minimum CGPA 2.0 requirement for *FSRV 2329 – Food Service Supervision* be approved by Education Council.

**MOTION CARRIED**

ii) NUTR 3100 – Nutrition, Health and Wellness

The proposal updates the learning outcomes and calendar description to better reflect the subject matter taught in this course. Also, the priority registration restriction for BBA and BRM students is removed as those students have priority registration dates.

**IT WAS MOVED** by M Gianacopoulos, seconded by T Lewis, that the proposal to revise the learning outcomes, calendar description and registration restrictions in NUTR 3100 – Nutrition, Health and Wellness be approved by Education Council.

**MOTION CARRIED**

**b) Global Change**

i) Additional PSYC course options for NSFM diplomas

The current Nutrition and Food Service Management diplomas require PSYC 1215 as part of their curriculums. This proposal would allow students to use PSYC 1115 as an alternative to PSYC 1215, as both PSYC courses provide the necessary learning outcomes.

**IT WAS MOVED** by M Gianacopoulos, seconded by T Lewis, that the proposal to add PSYC 1115 as an alternative to PSYC 1215 in the *Diploma in Nutrition and Food Service Management* and the *Diploma in Nutrition and Food Service Management (Cooperative Education)* diplomas be approved by Education Council.

**MOTION CARRIED**

**B) BUSINESS MANAGEMENT & INTERNATIONAL BUSINESS**

**a) Course Changes**

- i) BUSM 4805 – Professional Business Practice
- ii) BUSM 4830 – Project Management

In both proposals, the PDD Data Analytics (DANA) program is added to the program registration restrictions. Both are required courses in the DANA program. In BUSM 4830, the proposal also corrects the prerequisite so that DANA 4810 is added as an alternative to BUSM 4810.

**IT WAS MOVED** by N Franzova, seconded by M Gianacopoulos, that the proposals to update registration restrictions to include the PDD Data Analytics (DANA) in *BUSM 4805 – Professional Business Practice* and *BUSM 4830 – Project Management* and to revise the prerequisites for *BUSM 4830 – Project Management* be approved by Education Council.

**MOTION CARRIED**

**C) HISTORY/LATIN/POLITICAL SCIENCE**

**a) New Course**

- i) HIST 2240 – The Cold War, 1943-1991

This course replaces two existing courses on the Cold War in order to streamline course offerings, and covers the events and circumstances during and immediately preceding this period of history. The course is open to all students, with no prerequisites. Students who have already taken HIST 2241 or HIST 2242 cannot also receive credit for the new course.

**IT WAS MOVED** by T Lewis, seconded by M Gianacopoulos, that the new course HIST 2240 – The Cold War, 1943-1991 be approved by Education Council.

**MOTION CARRIED**

**b) Discontinued Courses**

- i) HIST 2241 – History of the Cold War 1946-1960
- ii) HIST 2242 – History of the Cold War 1960-1991

These courses are replaced by the new course *HIST 2240 – The Cold War, 1943-1991*.

**IT WAS MOVED** by C Larsen, seconded by J Bowers, that the discontinuation of *HIST 2241* and *HIST 2242* be approved by Education Council.

**MOTION CARRIED**

**c) New Program**

- i) Citation in History

This new credential was created to give students an opportunity to explore their interest in History while pursuing a credential in another subject area, or as a step towards further study of History. The citation is designed as an exit credential, and students would not be admitted directly into this program but may request this option when applying for graduation. Program requirements are completion of a minimum of 5 university transfer HIST courses (15 credits) including at least 2 courses (6 credits) at the 2xxx level or higher.

**(1) IT WAS MOVED** by W Pierson, seconded by M Gianacopoulos, that the new *Citation in History* be approved by Education Council.

P Warren noted that this proposal and the concept of citation credentials and multiple credentials in general have been the topic of a broader discussion that has not yet been resolved, and he encouraged Council to consider postponing a decision on this proposal until further discussion can take place.

**(2) IT WAS MOVED** by P Cia, seconded by M Gianacopoulos, that the proposal be withdrawn in order to allow for further discussion.

L Cullen argued in favour of the proposal noting the thorough consultation and review, and existing examples of citations offered by Langara. It was noted that a new policy on program development is currently being drafted that will better enable the College to demonstrate that appropriate procedures are in place for new programs, and also that a working group had been struck by DDDC to examine issues around citations. It was suggested that this proposal should be suspended until such time as guidance can be made available from these sources.

A vote was then taken on the subsidiary motion (2).

**(2) MOTION CARRIED**

D Bernaerdt turned the chair over to T MacMillan.

**D) FINE ARTS**

**a) Program Change**

- i) Diploma in Fine Arts

The proposal replaces the two lists of specific second-year FINA studio courses required for completion of the Fine Arts diploma program, and instead allows students to choose any “18 additional credits of FINA coursework at the 2000 level or higher.”

This will allow students greater flexibility in fulfilling second-year studio requirements. It was noted that this change will not affect transferability to Emily Carr University.

**IT WAS MOVED** by D Bernaerdt, seconded by C Larsen, that the revised second-year curriculum requirements in the Fine Arts Diploma be approved by Education Council.

**MOTION CARRIED**

**E) PROFESSIONAL PHOTOGRAPHY**

**a) Program Change**

- i) Diploma in Professional Photography

**b) Course Change**

- i) PHOT 2475 – Photographic Development
- ii) PHOT 2485 – Portfolio Development and Practicum

In order to allow more flexibility for part-time students, this program revision would add two course options to the curriculum. *PUBL 1100* is added as an alternative to *DSGN 1151*, and *AHIS 1212* is added as an alternative to *AHIS 1219*. In the course changes for *PHOT 2475* and *PHOT 2485*, prerequisites are updated to include the added courses.

**IT WAS MOVED** by D Bernaerdt, seconded by M Gianacopoulos, that the proposal to add *PUBL 1100* and *AHIS 1212* in the Diploma in Professional Photography and to revise the prerequisites in *PHOT 2475 – Photographic Development* and *PHOT 2485 – Portfolio Development and Practicum* be approved by Education Council.

**MOTION CARRIED**

**F) MATHEMATICS & STATISTICS**

**a) New Courses**

- i) MATH 1175 – Calculus I with Applications to Life Sciences
- ii) MATH 1275 – Calculus II with Applications to Life Sciences

These new courses were created to better address the needs of students pursuing programs in the life sciences. The courses deal primarily with differentiation and integrations, respectively, and are open to all students with the necessary prerequisites. It was noted that similar courses are already offered by other institutions.

**IT WAS MOVED** by N Franzova, seconded by W Pierson, that the new courses *MATH 1175 – Calculus I with Applications to Life Sciences* and *MATH 1275 – Calculus II with Applications to Life Sciences* be approved by Education Council.

**MOTION CARRIED**

**b) Course Changes**

- i) MATH 1101 – Basic Algebra
- ii) MATH 1118 – Mathematics of Finance
- iii) MATH 1190 – Fundamental Concepts and Practices of Math

The proposals formally add learning outcomes that were updated during the recent program review. In *MATH 1118*, the proposal also updates the code for the Math Diagnostic Test in the prerequisite statement.

**IT WAS MOVED** by N Franzova, seconded by W Pierson, that the proposals to update the learning outcomes in *MATH 1101*, *MATH 1118*, and *MATH 1190*, and to revise the prerequisite statement in *MATH 1118* be approved by Education Council.

**MOTION CARRIED**

- iv) MATH 1150 – Basic And Intermediate Algebra
- v) MATH 1152 – Precalculus Algebra
- vi) MATH 1162 – Finite Mathematics

For MATH 1150, the proposal adds learning outcomes and updates prerequisites to remove outdated high school Math courses. Also, the evaluation method is changed from letter grades to S/U to reflect that this is a remedial course that cannot be used towards a Langara credential or GPA calculations. In MATH 1152 and MATH 1162, the prerequisites are updated to reflect the revised grading scheme in MATH 1150. In MATH 1162, the proposal also lowers the minimum grade from “C” to “C-” for the Precalculus 12 prerequisite.

**IT WAS MOVED** by N Franzova, seconded by G Krause, that the proposals to add learning outcomes, update prerequisites and grading in *MATH 1150*, and to update prerequisites in *MATH 1152* and *MATH 1162* be approved by Education Council.

**MOTION CARRIED**

- vii) MATH 1271 – Calculus I
- viii) MATH 1273 – Calculus II with Computer Explorations

In both proposals, learning outcomes are updated.

**IT WAS MOVED** by N Franzova, seconded by G Krause, that the proposals to add learning outcomes for *MATH 1271 Calculus I* and *MATH 1273 – Calculus II with Computer Explorations* be approved by Education Council.

**MOTION CARRIED**

- ix) STAT 1124 – Statistical Methods

The proposal updates the prerequisite statement to reflect the changed grading scheme in MATH 1150.

**IT WAS MOVED** by N Franzova, seconded by W Pierson, that the revised prerequisite statement for *STAT 1124 – Statistical Methods* be approved by Education Council.

**MOTION CARRIED**

## G) BIOLOGY

### a) Program Changes

- i) Diploma in Biology
- ii) Associate Degree in Biology

The proposals contained incorrect versions of the forms, and were withdrawn at the request of P Warren.

### b) New Course

- i) BIOL 3100 – Plants and People

This is an introductory biology course that explores the importance of plants in human societies, and was created to fill the need for an upper-level lab credit for non science major students. The course is popular at other institutions where it is offered as a third year biology elective for upper level students. BIOL 3100 is open to all students with a prerequisite of 15 credits.

**IT WAS MOVED** by N Franzova, seconded by G Krause, that the new course *BIOL 3100 – Plants and People* be approved by Education Council.

**MOTION CARRIED**

**c) Course Change**

- i) BIOL 1115 – General Biology I

The proposal changes the prerequisites to accept 11<sup>th</sup> grade Biology. This will make the course more accessible to students coming out of high school and is also in line with UBC's prerequisites for first year Biology.

**IT WAS MOVED** by N Franzova, seconded by T Lewis, that the revised prerequisites for *BIOL 1115 – General Biology I* be approved by Education Council.

**MOTION CARRIED**

**H) SOCIAL SERVICE WORKER**

**a) Course Change**

- i) SSRV 1131 – Social Service Field Work I

The proposal updates the calendar description and learning outcomes to better reflect the current course delivery and practicum experience.

**IT WAS MOVED** by J Bowers, seconded by T Lewis, that the proposal to revise the calendar description and learning outcomes for *SSRV 1131 – Social Service Field Work I* be approved by Education Council.

**MOTION CARRIED**

**b) New Courses**

- i) SSRV 1230 – Social Service Field Work II  
ii) SSRV 1233 – Social Service Field Work III

These new courses replace SSRV 1231 by dividing the practicum into two separate parts, as they already form two distinct practicum experiences. The courses are a continuation of SSRV 1131 and are restricted to students in the Social Service Worker Certificate program.

**IT WAS MOVED** by J Bowers, seconded by T Lewis, that the new courses *SSRV 1230 – Social Service Work II* and *SSRV 1233 – Social Service Field Work III* be approved by Education Council.

**MOTION CARRIED**

**c) Program Change**

- i) Certificate in Social Service Worker

The proposal updates the curriculum to replace SSRV 1231 with the new courses *SSRV 1230* and *SSRV 1233*.

**IT WAS MOVED** by J Bowers, seconded by T Lewis, that the revised curriculum in the *Social Service Worker Certificate* program be approved by Education Council.

**MOTION CARRIED**

**d) Discontinued Course**

- i) SSRV 1231 – Social Service Field Work II

This course is replaced by the two new courses, *SSRV 1230 – Social Service Field Work II* and *SSRV 1233 – Social Service Field Work III*.

**IT WAS MOVED** by J Bowers, seconded by W Pierson, that the discontinuation of *SSRV 1231 – Social Service Field Work II* be approved by Education Council.

**MOTION CARRIED**

**I) LIBRARY & INFORMATION TECHNOLOGY**

**a) Course Changes**

- i) LIBR 1111 – Online Search and Information Handling
- ii) LIBR 1118 – Introduction to Cataloguing
- iii) LIBR 1219 – Field Work I
- iv) LIBR 2395 – Special Topics: Young Adult Services
- v) LIBR 2411 – Library Technologies and Information

For each course, the proposal updates learning outcomes and calendar description as an outcome of the recent Library and Information Technology program review. In LIBR 1111, the course title is also changed to *Information Literacy and Online Search*. In LIBR 1219 and LIBR 2411, the minimum grade of “C” is specified for the prerequisites in order to be consistent the broader progression requirements for the program. In LIBR 2411 the registration restrictions are also adjusted.

**IT WAS MOVED** by J Bowers, seconded by M Gianacopoulos, that the proposed revisions for *LIBR 1111 – Online Search and Information Handling*, *LIBR 1118 – Introduction to Cataloguing*, *LIBR 1219 – Field Work I*, *LIBR 2395 – Special Topics: Young Adult Services*, and *LIBR 2411 – Library Technologies and Information* be approved by Education Council.

**MOTION CARRIED**

**J) KINESIOLOGY**

**a) Program Change**

- i) Diploma in Kinesiology

**b) Course Changes**

- i) KINS 1150 – Sport and Exercise Psychology
- ii) KINS 1160 – Leisure and Sport in Society
- iii) KINS 2262 – Health Policy and Society

The proposal removes *KINS 1101- Communications Skills for Kinesiology* from the program curriculum and as a prerequisite in these courses. KINS 1101 was created in response to changes in UBC’s Kinesiology program, which included the addition of a specialized first year communications course, intended to help prepare students with low English abilities to succeed in Kinesiology. However after two terms using KINS 1101, it has been decided in consultation with the English department to discontinue KINS 1101 and restore the previously-required 6 credits of UT English. The new *ENGL 1123 – Introduction to Academic Writing* will be added in place of other English prerequisites in *KINS 1150*, *KINS 1160* and *KINS 2262* and will contribute 3 credits towards the diploma’s English requirement.

**IT WAS MOVED** by N Franzova, seconded by T MacMillan, that the revised curriculum in the *Diploma in Kinesiology* and the prerequisite changes in *KINS 1150 – Sport and Exercise Psychology*, *KINS 1160 – Leisure and Sport in Society*, and *KINS 2262 – Health Policy and Society* be approved by Education Council.

**MOTION CARRIED**

- iv) KINS 2205 – Research Methods in Kinesiology
- v) KINS 2252 – Contemporary Health Issues

In both courses, the prerequisites are deleted.

**IT WAS MOVED** by N Franzova, seconded by T Lewis, that the proposal to remove all prerequisites for *KINS 2205 – Research Methods in Kinesiology* and *KINS 2252 – Contemporary Health Issues* be approved by Education Council.

**MOTION CARRIED**



**K) HEALTH SCIENCES**

**a) Course Change**

- i) HSCI 1130 – Foundations of Health Science

The proposal will update prerequisites to ensure that students who are entering without strong English language skills will take at least one ENGL or CMNS course prior to enrolling in this required Health Sciences foundation course. The revision also updates other prerequisites by removing outdated secondary school math courses from the list, and aligning the English prerequisites with the new proposed College Admissions standard.

**IT WAS MOVED** by N Franzova, seconded by W Pierson, that the proposed prerequisite revisions in *HSCI 1130 – Foundations of Health Science* be approved by Education Council.

**MOTION CARRIED**

**L) COMPUTING SCIENCE & INFORMATION SYSTEMS**

**a) New Courses**

- i) CPSC 1091 – Engineering Design and Drafting  
ii) CPSC 1491 – Control Systems and Sustainable Engineering

These new courses were designed through articulation to align with the ENGR I and ENGR II courses of the BCCAT First-Year Common Engineering Curriculum for the BC Post-Secondary Sector. The courses will incorporate the recommended learning outcomes of the Common curriculum and are components of most first-year engineering programs. CPSC 1091 will be offered starting in September 2020 and CPSC 1491 will start in January 2021. Registration priority will be given to students in the *Engineering Transfer* and *Applied Science for Engineering* programs.

**IT WAS MOVED** by N Franzova, seconded by G Krause, that the new courses *CPSC 1091 – Engineering Design and Drafting* and *CPSC 1491 – Control Systems and Sustainable Engineering* be approved by Education Council.

**MOTION CARRIED**

**b) Course Change**

- i) CPSC 1155 – Program Design for Engineers

The proposal removes the lower level math prerequisites, including MATH 1150, to better align with the standard first year computer programming course for engineers delivered at the universities.

**IT WAS MOVED** by N Franzova, seconded by W Pierson, that the revised prerequisites for *CPSC 1155 – Program Design for Engineers* be approved by Education Council.

**MOTION CARRIED**

**M) ENGINEERING**

**a) Program Changes**

- i) Certificate in Arts & Science (Engineering Transfer)

The proposed revision formally adopts the program learning outcomes proposed by the BCCAT First-Year Common Engineering Curriculum for the BC Post-Secondary Sector, replaces CPSC 1090 and CPSC 1490 with two new courses, CPSC 1091 and CPSC 1491, changes the curriculum to allow students to use CMNS 2228 instead of ENGL 1129 or a university-transferable English course, and removes ENGL 1128 as an alternative English course in the curriculum.

**IT WAS MOVED** by N Franzova, seconded by G Krause, that the proposed revisions in the *Certificate in Arts & Science (Engineering Transfer)* program be approved by Education Council.

**MOTION CARRIED**

ii) Diploma in Applied Science for Engineering

The proposal introduces a Precalculus 12 admission requirement and changes the Physics and Chemistry admission requirements. Curriculum changes include the addition of CPSC 1150 as an alternative to CPSC 1155, revision of the Chemistry requirements, and the replacement of CPSC 1090 and CPSC 1490 with two new courses, CPSC 1091 and CPSC 1491.

**IT WAS MOVED** by N Franzova, seconded by T Lewis, that the proposed revisions in the *Diploma in Applied Science for Engineering* be approved by Education Council.

**MOTION CARRIED**

**8. CONTINUING STUDIES**

**A) FOR INFORMATION (not eligible for Financial Aid)**

**a) Program Revision**

i) Urban Bee-Keeping Certificate

This program is being reactivated in response to popular demand.

**IT WAS MOVED** by T MacMillan, seconded by T Lewis, that the reactivation of the *Continuing Studies Urban Bee-Keeping Certificate* be received by Education Council for information.

**MOTION CARRIED**

ii) Photography Certificate

The revision adds the course *PHTG 1091 Natural Light Photography* to the list of Group 3 electives.

**IT WAS MOVED** by T MacMillan, seconded by T Lewis, that the revision in the *Continuing Studies Photography Certificate* be received by Education Council for information.

**MOTION CARRIED**

**9. OTHER BUSINESS**

**A) Registrar and Enrolment Services**

**a) Elections Procedures for Faculty at Large Positions**

J Smith explained that when the Education Council membership structure was revised to have a greater number of at-large faculty representatives, the voting procedures for faculty should have also been revised to align with the practices used for other constituencies, i.e. one vote per available vacancy. Currently faculty are able to cast votes for one representative of their own academic faculty and one at-large representative. This proposal will change the procedures to allow faculty to vote for each at large representative position that is vacant, as well as the representative of their own academic faculty or program area.

**IT WAS MOVED** by G Krause, seconded by W Pierson, that the proposed changes to Education Council's election procedures for faculty be approved as presented.

**MOTION CARRIED**

## **B) Updates**

The annual election for Education Council Chair and Vice-Chair will be held following the April 2020 meeting.

A discussion was held regarding instructional, grading and other issues relating to students caused by the implementation of virtual operations during the COVID-19 emergency. It was noted that accommodations will be made to help students with online learning, and that all information will be posted on the Langara website and updated as soon as information comes available. Students with questions concerning English assessments were encouraged to contact the English Department Chair. TCDC and EdTech will be holding sessions to assist faculty in supporting students.

## **10. ADJOURNMENT**

The meeting was adjourned at 2:56 p.m.