

This is Langara.

STUDENT LINKS 2015-2016

Langara.

THE COLLEGE OF HIGHER LEARNING.

Get ready, get set.

PRE-SEMESTER CHECKLIST

Congratulations on becoming a Langara student! Student Links is your quick guide to services and opportunities available on campus as well as your rights and responsibilities as a student.

Use this checklist to ensure your start at Langara goes smoothly.

REGISTER FOR NEW STUDENT ORIENTATION

Get prepared for classes by taking part in this fun and informative event. Enjoy a FREE BBQ, music, and entertainment and take the opportunity to:

- Learn more about life as a Langara student
- Get info on student services and resources
- Meet other new students
- Go on a guided campus tour

TIP: In order to attend this event, you must register online. Make sure you register early as space is limited. To register, log onto myLangara (www.langara.ca/login) and click on Orientation for New Students. You can then register for the event in the same way you registered for courses.

TELL YOUR PARENTS ABOUT PARENT ORIENTATION

Do your parents want to learn more about your transition to Langara? Have them join us for an information-packed event to hear from instructors and current students, tour the campus, and ease their minds.

TIP: Make sure they register early as space is limited. Visit the Student Services section of the College website or search "Parent Orientation" for more information.

CHECK IMPORTANT DATES

For upcoming important dates, such as payment and course withdrawal deadlines, and final exam period, visit the Langara website and click on Registration & Records.

PAY YOUR FEES

Don't get dropped from your courses. Make sure you pay all of your fees before the published semester deadline. Refer to fee payment deadlines online.

TIP: If you're being funded, you may be eligible for a tuition deferral.

- Students who have been approved for BC/Canada Student Loans before the tuition due date will receive an automatic deferral
- Students with out-of-province government loans will be granted fee deferrals if they bring in written documentation of the approval before the tuition due date
- Students who have been approved for sponsorship funding are eligible for fee deferrals through Student Accounts

For more information, contact Financial Aid at finaid@langara.ca.

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Langara College
100 West 49th Avenue
Vancouver, BC, V5Y 2Z6
www.langara.ca

□ GET YOUR STUDENT ID CARD

Your Student ID card is your passport to Langara. It allows you to:

- Access the Langara Library
- Ride public transit (together with your U-Pass BC Compass Card)
- Take advantage of student discounts around town

Your free Student ID card can be obtained from Room C265, on the 2nd floor in the southwest corner of C Building. At the beginning of the fall and spring semesters, photo ID stations are set up in the Langara Students' Union Building (LSU). Search key words "Student ID" on the College website for location, dates, and times for scheduled photo ID sessions. Replacement cards cost \$10.

TIP: Before you get your Student ID card, make sure you:

- Are currently enrolled in classes
- Pay all of your student fees
- Know your Langara ID number
- Bring one piece of photo ID
- Update your contact info on myLangara

□ GET YOUR U-PASS BC COMPASS CARD

U-Pass BC is a student transit pass program that gives eligible students 3-zone unlimited access to TransLink Bus, SkyTrain, and SeaBus services throughout Metro Vancouver, as well as discounts on the West Coast Express.

Students can now load their monthly U-Pass BC onto their Compass Card for quick and easy travel. Pick up a free Compass Card on campus and log into the U-Pass BC Compass website to activate your pass. Once activated, you will be able to tap in and tap out of transit with your Compass Card for travel in that month. After the 16th of every month, simply go back onto the website and request activation for the following month.

Check www.langara.ca/upass for detailed instructions.

TIP: Before you load and use your U-Pass BC Compass card, make sure you:

- Are enrolled in courses eligible for U-Pass BC
- Have paid all of your student fees
- Have been issued a Student ID card

□ GET YOUR COURSE MATERIALS

Approximately five weeks prior to the beginning of the semester, myLangara will automatically generate a list of course materials your instructors have chosen for your classes. Log onto the portal, visit the myCourses tab, and go to the Find My Textbooks Tool. You will have the option to purchase online and have your materials delivered to you, or pre-packed for pickup on campus.

Visit the Bookstore's shopping site, mycampusstore.langara.ca for:

- Textbooks as required for class
- Reference books
- Langara Spirit Gear and gifts
- E-books
- Access codes
- Student SWAP (used books classifieds)
- Apple Education Pricing

Visit the Langara Bookstore for stationery supplies and all your Langara course materials needs.

TIP: Avoid line-ups by purchasing your materials online or by bringing the printable list into the Bookstore the week before the semester starts. At the end of the semester, sell your books back for cash at Buy Back.

□ WANT CREDIT FOR CLASSES YOU'VE ALREADY TAKEN?

If you have studied at another recognized post-secondary school, completed an International Baccalaureate Diploma, or passed Advanced Placement exams, you may be eligible for college credit at Langara. For additional information, visit the Langara website and search key words "Transfer Credit".

For information on which courses may be transferable, go to www.bctransferguide.ca.

TIP: Transfer credits are not automatically granted, so make sure you get the credit you deserve by filling out a Transfer Credit Request Form and submitting it to Registrar and Enrolment Services.

□ UPDATE YOUR CONTACT INFORMATION

Make sure your contact information on myLangara is up-to-date and check your Langara email frequently. The College uses myLangara to communicate officially with the Langara community, especially in case of emergencies, such as snow closures.

TIP: Update your contact information before you get your Compass and Student ID cards.

GET CONNECTED

Langara is on Facebook, Twitter, Flickr, Instagram, Google+, and YouTube. Get the latest on what's going on around campus!



Study options.

FLEXIBLE STUDY DELIVERY

ONLINE DISTANCE LEARNING

Can't make it to campus? Do you have an irregular work or home schedule? Take an online course or choose a guided independent study option and make the world your classroom.

Online courses let you interact with instructors and classmates using the web and Desire 2 Learn (D2L), Langara's online course software. To get the full list of online options, visit the College website and click on **Programs & Courses**.

Guided independent study options are offered in some subject areas such as Chinese, Communications, English, French, Greek, Latin, Psychology, and Spanish. Please contact relevant departments for more information.

CO-OPERATIVE EDUCATION

Want to get work experience while attending school? Consider Co-op and integrate academic studies with practical, paid, career-related work experience. Alternate terms of full-time classroom study with terms of full-time paid employment to gain experience in your field of interest.

For further information, visit www.langara.ca/coop

EXTERNAL STUDIES

External studies combine the rigours of academic studies with real-world experience. Earn credits in Study Abroad Field Schools while travelling to exotic places and experiencing life first-hand: take an art history tour of Europe, or study history and culture in Japan, or work an archaeology dig. For a full list of programs, visit the College website and click on **Programs & Courses**.



How do I check my progress?

ACADEMIC LIFE

Whatever your educational or career goals you can earn a variety of credentials at Langara such as bachelor's and associate degrees, diplomas, certificates, and citations, as well as post-degree diplomas and certificates.

Here's what you need to know as you begin your academic life at Langara.

ACADEMIC STANDING

To maintain good academic standing, you must maintain a minimum grade point average (GPA) of 1.5 each semester. If your average is less than 1.5 or you receive more than one "F", "N", or "U" grade, you will be placed on Academic Probation or Suspension and will be advised to contact the Counselling Department to discuss educational concerns. For more information, visit the College website and search key words "Academic Standing".

CHECKING PROGRESS

Interested in comparing your courses with the graduation requirements of a program? You can do this through myLangara. Simply go to the **Student Main Menu**, click on **Student Records**, and then select **Graduation Evaluation**. Please note that this is not an official evaluation.

TIP: You should apply for graduation through Registrar and Enrolment Services in the semester you expect to complete your program. To receive your credential at the annual June convocation ceremonies, make sure you apply before the posted deadline.

WITHDRAWALS

If a course isn't working out for you, you can discontinue it in myLangara until the withdrawal deadline. For more information on withdrawing or withdrawal deadlines, please visit the College website and check the online **Registration Guide**.

TRANSCRIPTS

Need an official transcript? You can order one online through myLangara or visit Registrar and Enrolment Services. Fees are posted on the website. Please allow five working days for processing.

TIP: If you only want an unofficial transcript, you can print it from your myLangara account.

DID YOU KNOW LANGARA ALSO HAS A GREAT CONTINUING STUDIES DEPARTMENT?

Langara Continuing Studies offers a rich and diverse range of lifelong learning opportunities across 800 courses and more than 40 certificate programs. Students can choose to focus on personal, professional, or community development through studies in a range of programs, including accounting, finance, business, computer technology, holistic health, creative and applied arts, languages, and more. New programs include Registered Massage Therapy, Graphic Novel and Comix, and Sustainable Urban Beekeeping. Courses are designed to fit into busy schedules and enable you to achieve your educational, professional, and personal goals.

Check the Continuing Studies website or pick up a Continuing Studies catalogue for more information.

www.langara.ca/cs

Advocacy, support, and assistance.

STUDENT SERVICES

Starting college is a big step. Langara offers a range of student services to help you get the most out of your educational experience. We're here to help.

ABORIGINAL SERVICES

For advocacy with your band, tribe, or sponsoring agency, or help transitioning to college life, contact the Services for Aboriginal Students Manager and/or the Aboriginal Liaison Counsellor for confidential educational, personal, and/or career counselling at aboriginal@langara.ca or by calling 604.323.5645.

CHILDCARE

The Langara Child Development Centre is a full-time inclusive daycare centre for children ages 18 months to five years. Priority placement is given to Langara student and employee families. For more information, visit the College website and click on **Campus & Facilities**.

COUNSELLING

Get confidential personal, academic, and career counselling at the Langara Counselling Department.

The department also provides:

- Designated counsellors for international students, students with disabilities, and Aboriginal students
- Student success workshops covering a broad range of topics including study skills, exam preparation, stress management, procrastination, and career exploration
- Information on college programs, courses, and policies
- A self-serve resource centre offering online and on-shelf information related to mental health issues and career planning
- Off-campus referrals

To make an appointment, call 604.323.5221, or drop in for short consultations if you need same-day assistance. Counselling is open Monday to Friday.

FINANCIAL AID

The Financial Aid Department can help you figure out ways to reduce financial barriers. We can assist you with information on government loans and grants, scholarships, emergency loans, lines of credit, the Student Work Assistance Program, and various other financial aid programs. Need budgeting or debt advice? Book an appointment with a Financial Aid Advisor.

For more information, visit the College website and click on **Student Services** or email finaid@langara.ca.

HEALTH SERVICES

We have a medical clinic located on campus that provides confidential, inclusive, friendly, and comprehensive health care for Langara College students and employees. Psychiatric treatment and counselling with a registered psychologist is also available for students. A limited number of low cost over-the-counter and prescription medications are available with an appointment. There is minimal or no charge for most of our services.

Book an appointment in person (Room B101) or by calling 604.323.5256.

For more information, visit the College website and click on **Student Services**.

LSU HEALTH & DENTAL PLAN

As a full-time student, you have extended health and dental insurance coverage through the Langara Students' Union (LSU). For more information, visit www.ihaveaplan.ca.

DISABILITY SERVICES

To request accommodations or services, make an appointment with Disability Services and provide the appropriate medical documents. We can help to arrange support services on a case-by-case basis.

Requests should be received preferably at least three months prior to the start of the semester. Every reasonable effort will be made to arrange requested accommodations received less than three months ahead of time, but availability cannot be guaranteed.

Visit the Learning Technology Lab in the Library for learning and adaptive equipment and software.

Please email disabilityservices@langara.ca or call 604.323.5509 to schedule an appointment. For more information and important deadlines visit the Langara website and click on **Student Services**.

INFORMATION TECHNOLOGY (IT)

For help with on-campus computer or **myLangara** issues, contact Information Technology by using one of the computer lab phones and calling local 5999, phoning 604.323.5999, or emailing ithelp@langara.ca. IT also manages computer and audio/visual resources across the campus and can assist with your project and presentation needs.

Visit www.langara.ca/it for more info on:

- Accessing the web on campus
- Wireless access around campus
- Computer use policies
- Computer labs and lab schedules
- Printing on College printers
- Loaning out A/V equipment

INTERNATIONAL EDUCATION (IE)

The International Education Department (Room A107) can help international students integrate and adjust to campus life with a variety of relevant, innovative, top-quality programs and support services.

Visit the College website and click on **International Education** or email international@langara.ca for more information about our many IE programs and services, such as Langara PLUS.

LIBRARY AND LEARNING COMMONS

Get the most out of your studies at Langara with the Library and Learning Commons. The Library is your link to worldwide information resources and has everything you'll need to succeed at Langara, including:

- Print and electronic books, encyclopedias, dictionaries, newspapers, and journals
- DVDs and streaming online video
- Textbooks and course readings on reserve
- Graphic novels and popular fiction
- 24/7 access to online Library resources

The Learning Commons provides an all-in-one location for services and tools to help enhance your learning.

Research Help

Need help with your assignment? Go beyond Google and learn to research like a pro. Friendly Reference Librarians are available to help you in person at the reference desk, or by email, chat, phone, or text message. Find interactive tutorials and guides on the Library website, and look for research skills workshops held regularly.

Writing and Tutoring Centre

Improve your papers with one-on-one help from the Writing Centre. Experienced tutors help with every stage of the writing process. You can also get customized personal help from peer tutors in academic subjects, no appointment needed. Visit www.langara.ca/library for the current list of subjects offered.

Group and Solo Study

Use silent study areas for solo study or reserve a group study room to collaborate on projects. Technology – including smart tables, computers, wifi, and more – provides flexible study options for all your needs.

Workshops

Get tips and techniques to improve your grades through free student success workshops. Learn to manage your time, write research papers, cite your sources, and more.

EMPLOYMENT OPPORTUNITIES AND RESOURCES

There are on-campus, short-term work opportunities available to qualified students.

Student Work Assistance Program (SWAP)

Short on cash? Many departments at the College are looking for part-time student help. Contact the Financial Aid Department to apply for the program.

To qualify, you need to be:

- Enrolled in a minimum of nine credits (or a minimum of six credits if you have a disability and are registered with Langara College Disability Services or StudentAid BC)
- Demonstrating financial need
- In good standing

Returning students must have a cumulative GPA of 2.0. The program is open to all qualified students.

Contact Financial Aid at finaid@langara.ca or visit the College website and click on **Student Services** for more information.

Co-op & Career Development Centre

New this fall, the Co-op & Career Development Centre offers an online job board for students and employers, and a wide range of services and opportunities including resumé review, career fairs, employer events, and drop-in services. The Centre hosts various workshops to help improve your skills in resumé writing, networking, interviewing, and career planning.

Visit the Co-op & Career Development Centre in Room C121 to find out about co-op, seasonal, part-time and full-time jobs, program options, grad resources, and more. For additional career development resources and details on upcoming events, visit us online at www.langara.ca/student-services.

EDUCATIONAL RESOURCES

Langara now provides access to Lynda.com for students. This is a subscription library of high-quality, non-credit instructional videos on the latest software tools and skills. Learn how to retouch photos, create spreadsheets, animate graphics, and more. Lynda.com is accessible 24/7 and there are over 2,000 non-credit instructional videos to choose from.



Your compass around campus.

STUDENT WAYFINDER

A BUILDING

Anthropology Labs
 Biology Labs
 Cafeteria

- 2-Mato's
- Artisan Sandwich Bar
- On the Go
- Tim Hortons
- Triple O's
- Wild Greens

Chemistry Labs
 Classrooms
 Computer Labs

Continuing Studies
 Design Formation Studios
 Employee Lounge
 Faculty Offices
 Fine Arts Studios
 Flex Food Station
 Geography Labs
 Homestay
 Information Technology (IT)
 Information Kiosk
 International Education
 Journalism Labs
 Lecture Halls

DAYCARE

Outdoor Playgrounds
 Playrooms
 Resource Room

GYMNASIUM

Changing Rooms
 G103 and G109
 Classrooms
 Gymnasium
 Lockers
 Showers

LIBRARY

Classrooms
 Computer Labs
 Learning Commons
 Library
 Media Rooms
 Meeting Rooms
 Private Group Study Areas
 Starbucks
 Study Spaces
 Wireless Internet
 Writing Centre

STUDENTS' UNION BUILDING

Accounting Services
 Bicycle Repair Shop
 Binding and Faxing Services
 Lollipop Moment Café
 Dave Pearson Native Student Centre
 Jumper Cables
 Kitchenette
 Langara Café
 Langara Students' Union Office (LSU)
 Lockers
 LSU Health and Dental Plan
 Ombudsperson
 Student Lounge Space
 Wireless Internet

B BUILDING

Building Services
 Classrooms
 Computer Labs
 Counselling
 Deans' Offices
 Disability Services
 Division Chair Offices
 Facilities
 Purchasing
 Faculty Offices
 Financial Services
 Financial Aid
 Health Services
 The Hub - Student Engagement Centre
 Human Resources
 Lockers
 Meeting Rooms
 Registrar and Enrolment Services
 Student Conduct & Judicial Affairs
 Student Accounts
 Wireless Internet

C BUILDING

Advanced Education
 Media Acquisition Centre
 Audio/Visual Distribution
 BC College and Institute Library Services
 Boardroom
 Bookstore
 Classrooms
 College Board
 Communications and Marketing
 Computer Labs
 Co-op & Career Development Centre
 Education Technology Centre
 Institutional Research
 VOLT
 Math & Stats Activity Centre
 Meeting Rooms
 Multi-Purpose Room
 Photo ID Cards
 Langara Administration
 Wireless Internet



100 West 49th Avenue, Vancouver BC, V5Y 2Z6

Main Campus Map

CAMPUS HOURS

Monday - Friday 7:00 am - 10:00 pm

Saturday & Sunday 7:00 am - 7:00 pm

Closed on Statutory Holidays

For access or assistance when doors are locked, please call 604.562.1011 or visit the Security office.

CAMPUS PARKING RATES

Daily rates:

\$3.50 - for 4 hours

\$7.00 - all day
(until lots close)

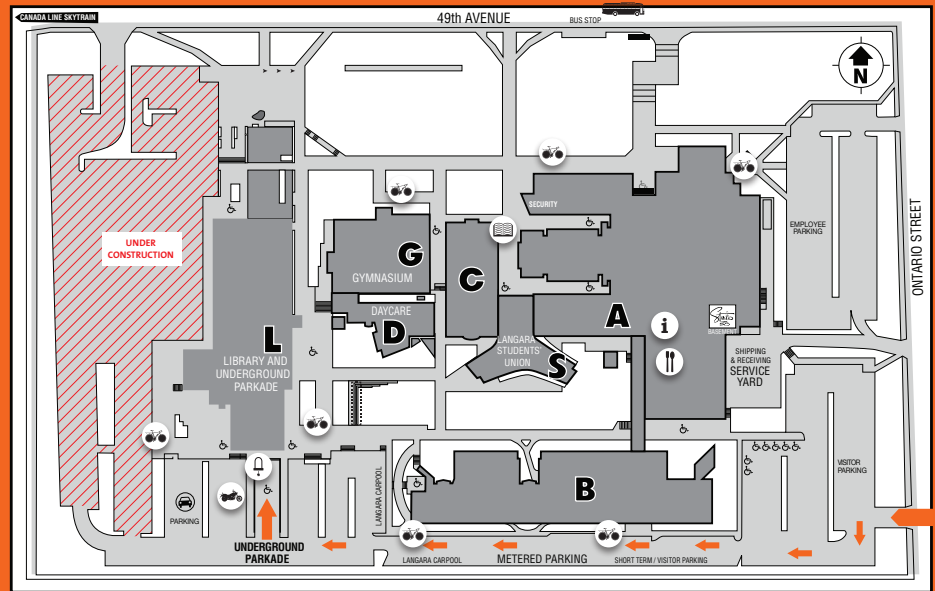
\$3.50 - flat rate after
5:00 pm & on weekends

Short term visitor rates:

\$1.50 - per 1/2 hour

ROOM NUMBERS

The campus is divided into seven buildings, Buildings A, B, C, D, G, L, and LSU. Room numbers are prefixed by the building letter and floor level.



- Bookstore
- Motorcycle & scooter parking
- Bicycle racks
- Secure bicycle lockup
- Information kiosk
- Cafeteria

Aboriginal Services.....	A167
Academic Deans	B237-B241
Athletics & Intramurals	Gymnasium
Boardroom.....	C408 (North)
Bookstore.....	C Building (North)
Cafeteria	A Building
CAPER-BC.....	C324-C326 (South)
College Advancement.....	A171
College Board.....	C412 (North)
Communications & Marketing.....	C511 (North)
Continuing Studies.....	A Building (Main Entrance)
Co-op & Career Development Centre.....	C121 (South)
Counselling.....	B111
Daycare.....	D Building
Dean of Student Services.....	B138
Disability Services.....	B139-B142
Division Chairs.....	B245-dj
Employee Lounge	A Building (Cafeteria)

Executive Offices	C409-C412 (North)
Facilities.....	B225-B235
Financial Aid	B Building (Atrium)
Financial Services.....	B202 - B208
Gymnasium.....	G Building
Health Services.....	B101
Homestay.....	A117
Human Resources.....	B201
Human Rights Coordinator.....	C359 (South)
Institutional Research.....	C264 (South)
Information Kiosk	A Building (Lobby)
International Education	A107
IT (A/V Distribution and Photo IDs).....	C265 (South)
IT (Computing Services).....	A106
Learning Commons.....	L Building
Lecture Theatres.....	A Building
Library	L Building
Math & Stats Activity Centre.....	C209 (North)
Multipurpose Room.....	C509 (North)

Nursing Faculty Offices.....	C315 (North)
Payroll.....	B210 - B220
Parkade.....	Library (Underground)
Purchasing.....	B221-B224
Reception.....	B235
Records Management & Privacy.....	C324c (North)
Registrar & Enrolment Services.....	B Building (Atrium)
Security.....	A142
Shipping & Receiving.....	A039
Student Accounts.....	B Building (Level 2)
Student Conduct & Judicial Affairs.....	B136
Student Engagement Centre (The Hub).....	B112
Students' Union Office.....	LSU Building
Studio 58.....	A058
Teaching & Curriculum Development Centre.....	C210 (North)
Theatre Arts Movement Room.....	S032 (C South)
VOLT Volunteer Program	B112
Writing Centre.....	L Building (Main Floor)



Fun things to do on campus.

CAMPUS LIFE

There's always something going on around campus. For up-to-date event information, visit the News and Events page on the College website, **myLangara**, the "Langara This Week" bulletin posted around campus, or connect with us via social media.

ATHLETICS

Looking for something competitive? Langara's varsity teams, the Falcons, have racked up an impressive number of achievements over the last four decades. The Falcons compete in men's and women's badminton, basketball, soccer, and golf. Try out for a spot on one of the teams or cheer them on by catching a game.

Contact the Athletics Department at 604.323.5682 or visit www.langara.ca/athletics for more information.

INTRAMURAL SPORTS

Interested in recreational sports? Intramurals might be for you! We've got basketball, badminton, volleyball, tennis, indoor soccer, and more. It's a great way to meet new friends, have fun, and get some exercise. Check online for the gym schedule at www.langara.ca/athletics.

STUDIO 58

Studio 58, Langara's professional theatre training program, presents four full-length plays and two "Risky Nights" projects between October and April each year. Performances are reasonably priced for students, or you can take advantage of one of the FREE preview performances for students.

Studio 58 also offers \$10 student rush tickets! A small number of tickets are set aside for every show during the year that are only for students (any student from anywhere). Cash only. No reservations. Offer available up to 15 minutes prior to curtain time.

Contact Studio 58 at 604.323.5227 for details or visit www.langara.ca/studio-58.

GOVERNANCE

Want to make an impact on the College? Become a student representative on the Langara Board of Governors, which is responsible for the strategic direction and management of the College. You can also become a student representative on Education Council, which is responsible for policies concerning student evaluation, withdrawal, academic standing, appeals, grading, awards for excellence, and curriculum content. Elections for students to the Board of Governors occur in September each year; Elections for Education Council are held in the fall and spring (concurrently with the elections for the Langara Students' Union).

Student representative positions on Langara Council, which is responsible for making recommendations to the President regarding the development of College policy, procedure, and practices, are appointed by the Langara Students' Union. For more information, contact Registrar and Enrolment Services.

STUDENT CLUBS

Clubs are a great way to meet new people. For a full list of clubs or for more information on starting a club, visit The Hub or the College website.

THE HUB

The Student Engagement Centre, otherwise known as The Hub, is a one-stop shop for access to volunteering through the VOLT Program, clubs, student leadership, and cross-campus activities and resources. The Hub is the starting point for orientation of new students and their parents to Langara College. Located near Registrar and Enrolment Services, The Hub is open from 8:30 am to 5:30 pm weekdays.

VOLT

Convert your energy to a good cause – volunteer! The VOLT Program connects students with volunteer opportunities on campus, in the community, and abroad. It's a great way to make new connections, learn new skills, gain experience, and give back to the community.

FOOD SERVICES

Are you hungry? You have several great choices:

CAFETERIA IN A BUILDING	<ul style="list-style-type: none"> • 2-Mato's • Artisan Sandwich Bar • On the Go 	<ul style="list-style-type: none"> • Tim Hortons • Triple O's • Wild Greens
BOOKSTORE IN C BUILDING	<ul style="list-style-type: none"> • Cold drinks and assorted nutritious snacks 	
LIBRARY	<ul style="list-style-type: none"> • Starbucks 	
STUDENTS' UNION BUILDING	<ul style="list-style-type: none"> • Lollipop Moment Café • Langara Café 	

Vending machines are located throughout the campus.



Other life essentials.

CAMPUS SERVICES

BANKING

Automated Teller Machines (ATM) are located in the main lobby of A Building and the LSU.

LOCKERS

Need somewhere to store your stuff? Both the gym and the Langara Students' Union rent lockers for a minimal fee on a semester-by-semester basis. Space is limited so make your request as early as possible.

Gym

Gym locker rental includes towel service. Rental is on a semester-by-semester basis. Please see the Facilities Assistant in the gym equipment room for details.

Langara Students' Union

Lockers can be rented on the first day of classes. A large locker rents for \$23.00 per semester and a half locker rents for \$17.00. These fees include a \$9 deposit which will be refunded before the last day of final exams in each semester.

LOST AND FOUND

Lost something on campus? Check the Lost and Found at the Information Kiosk, located in the main lobby of A Building. Unclaimed items are held for one semester. For more info, call 604.323.5686 or email geninfo@langara.ca.

MOBILE CHARGING STATIONS

Power up your mobile devices fast and for free at Kwikboost Charging Stations, brought to you by the Bookstore, and available in the Bookstore, Library, and Cafeteria. Charging stations are also available at The Hub.

PRINTING & PHOTOCOPYING

Copy card operated, self-service laser printers are located throughout the campus. Printer copy cards may be purchased in the Bookstore and Library. Full service printing, copying, binding, and finishing is available at Print Services in the B Building, Room B004.

Photocopiers are also available throughout the campus. Photocopies are 10¢ per page and can only be purchased with a copy card.

EMERGENCIES

Familiarize yourself with the evacuation routes posted in each classroom and hallway. If you experience or encounter an emergency, use one of the emergency intercoms or "panic buttons" strategically located in hallways and around the campus, or call local 4444 or 604.323.5270 for assistance.

In case of a fire emergency, you'll hear a two-stage alarm:

- Warning bells (slow beat - 20 rings/minute) means 'prepare to evacuate'
- Continuous ringing means 'leave the building immediately'
- Once outside, proceed to meet at the Safe Assembly Areas.

SECURITY

Langara College cares about the safety and security of everyone on campus. The Campus Security Office is centrally located across from the Bookstore and is open 24/7.

If you require emergency first aid or if there is any other emergency on campus:

- Call 4444 from any internal phone; or
- Use an emergency intercom located at various points on campus
- From a campus phone, dial 9 for an outside line, then 911 for life and limb-threatening emergencies
- Use an intercom (e.g. Blue Towers) to report emergencies that are external of buildings

In a non-emergency situation:

- Call Campus Security at local 5270, or 604.562.1011

In addition to responding to emergencies, Campus Security also provides an evening safe-walk service and publishes the *Langara College Personal Safety Guide*.

For more information, go to **Campus & Facilities** on the College website at www.langara.ca/campus-facilities.

WHAT ARE ALUMNI? HOW DO I BECOME ONE?

If you complete 30 credits of study, you are a member of Langara's Alumni. University-transfer or career students who complete a credential are automatically added to our alumni database. Drop by anytime and learn more about Langara College's Alumni Program at our office, Room A171, in the A Building.



Where do I stand?

RIGHTS AND RESPONSIBILITIES

As a Langara student, it is your responsibility to be familiar with and abide by the policies and procedures outlined in the Langara College Calendar and on the Registration & Records pages of the College website. Here's a quick look at some of your basic rights and responsibilities.

RIGHTS

Human Rights

Your rights are important. We are committed to the principle that all members of the College community have the right to work and study in an environment that is free from discrimination and harassment. The College prohibits discrimination based on the criteria listed in the BC Human Rights Code.

Religious Holidays

Do you require special consideration for holy days? Make sure you inform your instructor at least two weeks in advance for any alternate arrangements that you might need.

RESPONSIBILITIES

Attendance

You're expected to attend all classes, lectures, laboratories, workshops, practicums, and seminars. Irregular attendance may result in your exclusion from classes. If absence is due to illness, you may be asked to submit medical documentation.

Conduct

Langara College is committed to creating an environment that promotes scholarly activity. We achieve this by working together to create a community characterized by civility, diversity, free inquiry, and mutual respect.

Copyright

Langara College complies fully with copyright legislation. To learn more about how copyright affects you, visit Copyright at Langara available at www.langara.ca/library.

Plagiarism

Don't plagiarize. The intentional or unintentional presentation of another's words, images, and/or ideas as if they were your own is a serious breach of College policy, for which students could face academic discipline.

Student power.

LANGARA STUDENTS' UNION

As a regular studies student, you are automatically a member of the Langara Students' Union (LSU). Your membership dues entitle you to vote in the LSU Council Elections held annually in the fall semester. You are also entitled to vote during the health and dental plan and the U-Pass BC Program referendums. The LSU is proud to provide members with the benefits of the health and dental care plan, the U-Pass BC Program*, as well as the use of the Langara Students' Union Building and many other important services.

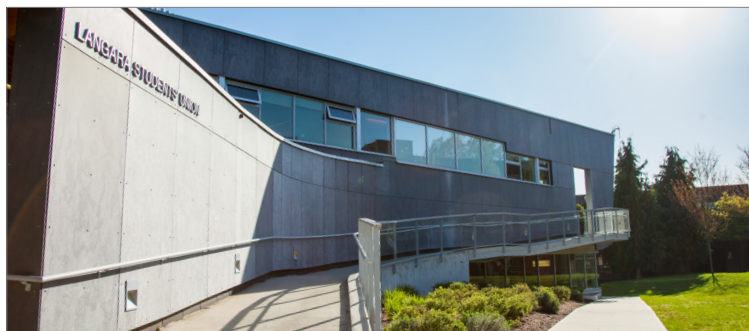
For more information, please contact Langara Students' Union at 604.324.3881 ext. 0 or visit the LSU Reception located in the LSU building, Room S105.

Fall and Spring Semester LSU Building Hours	
Monday–Thursday	7:30 am to 7:00 pm
Friday	7:30 am to 4:45 pm

Summer Semester LSU Building Hours	
Monday–Thursday	7:30 am to 6:00 pm
Friday	7:30 am to 4:45 pm

Fall and Spring Semester LSU Office Hours	
Monday–Thursday	9:00 am to 6:00 pm
Friday	9:00 am to 4:30 pm

Summer Semester LSU Office Hours	
Monday–Thursday	9:00 am to 5:00 pm
Friday	9:00 am to 4:30 pm



LSU SERVICES

Need advocacy help or access to office equipment? The LSU offers a variety of services, including two free public phones located in the lower lounge, report binding, lamination, photocopying, faxing, use of office equipment, independent vendors, resource centers, LSUVP volunteer opportunities, student agendas, microwaves, locker rentals, bike locks, bike repair shop, jumper cables, access to a computer room, tax returns, ombuds services, U-Pass BC and Student ID card holders, regular events, and much more.

HEALTH AND DENTAL PLAN

As a full-time (9 or more credits) Langara student, you are entitled to health and dental insurance coverage. It's part of the mandatory LSU StudentCare plan. Start in September and you are automatically enrolled in the plan. If you're planning for a January or May start, you will need to sign up for the plan at www.ihaveaplan.ca.

Make sure you pay your plan fees before the fee payment deadline to avoid being dropped from classes. All fees should be directly paid to Langara. For more information, including opt-out criteria, contact StudentCare at 1.866.369.8796 or visit www.ihaveaplan.ca.

*Some exceptions apply. See the College website for more information.

U-PASS BC PROGRAM

Need cheap transportation? The LSU is proud to present the U-Pass BC Program for all of our members who are enrolled in at least one eligible on-campus course. With U-Pass BC, you get unlimited access to TransLink Bus, SkyTrain, and SeaBus services throughout the Metro Vancouver area, as well as discounts on the West Coast Express.

The program is mandatory for all members of the LSU who meet eligibility criteria. The U-Pass BC fee is automatically added to your registration fees and must be paid in full before the fee deadline. Exemptions may be granted if exemption requirements are met and the necessary documentation is submitted by the exemption deadline. Students can now load their monthly U-Pass BC onto the new Translink Compass Card for quick and easy travel.

For more information about the U-Pass BC Program, eligibility criteria, terms of use and exemption information, and where to pick up your Compass Card, please visit www.langara.ca/upass or contact the U-Pass Coordinator at upass_admin@langara.ca.

Getting here.

TRANSPORTATION



PUBLIC TRANSPORTATION

Get the most out of public transit by using your U-Pass BC Compass Card. It's the most economical way to get to campus and around town.

The campus is accessible via the following bus/SkyTrain routes:

Routes	
Canada Line SkyTrain	Langara-49th Station (at Cambie & 49th Avenue)
#49 Metrotown Station/UBC	Runs along 49th Avenue
#15 Cambie Street/ Downtown	Runs along Cambie Street
#3 Main Street/ Downtown	Runs along Main Street

WALK

The campus is centrally located between Main Street and Cambie Street on 49th Avenue. It's a brisk walk from great neighbourhoods like Oakridge, Marpole, South Vancouver, Main Street, and Fraser Street.

BIKE

Is biking more your thing? Check out the Ridgeway Greenway (37th Avenue) or Ontario Bikeway. With special cyclist-priority crosswalks and speed controlled intersections they're a convenient, healthy, and safe way to get to class.

There are bicycle racks all over campus but if you want something more secure, the campus also offers a locked bicycle cage. The cage is located in the parkade beneath the Library/Classroom Building. The entrance is on the south side of campus; it's near the gym and offers easy access to showers and rental lockers.

Got a flat? There are compressed air hose stations located near the locked bicycle cage in the underground parking, as well as the exterior wall of the LSU building next to the daycare.

CARPPOOL

Looking to save some gas money and decrease your carbon footprint? Why not carpool? You could qualify for a dedicated carpool parking spot close to the campus entrance. For more information, contact the Facilities Department. To find a carpool opportunity, visit the College website.

PARK

Remember your stall number. The College parking lot operates on a pay-by-stall basis. To pay you'll need to enter your stall number at any parking pay station located around campus, select the desired parking rate options, and follow the onscreen instructions. Payments can be made by coin or by credit card.

If you're looking for a weather protected spot to park your car, there's underground parking beneath the Library/Classroom Building.

For more information on parking around campus, pick up a brochure from the Info Kiosk, the Security Office, or the Library.

BE CAREFUL IF YOU PARK OFF-CAMPUS

There is a five-block "Residents Only Parking" zone around the campus. Parking in front of a private residence may result in a City of Vancouver parking ticket.



CONTACTS

Services for Aboriginal Students	604.323.5645
Athletics & Intramurals	604.323.5682
Bookstore	604.323.5525
Child Development Centre (Daycare)	
Three-to-Five Centre	604.323.5204
Toddler Centre	604.323.5662
Computer Access/IT	604.323.5999
Continuing Studies	604.323.5322
Co-op & Career Development Centre	604.323.5480
Counselling	604.323.5221
Disability Services	604.323.5509
Emergency/First Aid	604.323.4444
Financial Aid	604.323.5376
General Information	604.323.5686
Health Services	604.323.5256
Human Rights	604.323.5640
Information Technology	604.323.5999
International Education	604.323.5023
Library	604.323.5462
Lost and Found	604.323.5686
LSU Health and Dental Plan	1.866.369.8796
Main College Switchboard	604.323.5511
Math & Stats Activity Centre	604.323.5583
Parking	1.866.277.5501
Registrar and Enrolment Services	604.323.5241
Safe Walk	604.562.1011
Security	604.323.5270
Security (outside office hours)	604.562.1011
Student Photo ID	604.323.5309
Students' Union	604.324.3881
Studio 58	604.323.5227
The Hub - Student Engagement Centre	604.323.5091
Transfer Credit	604.323.5241
Transcripts	604.323.5241
U-Pass BC	604.323.5775
Writing Centre	604.323.5938
VOLT	604.323.5700

SOCIAL MEDIA

Facebook	facebook.com/langaracollege
Flickr	flickr.com/langaracollege
Google+	langaracollege
Instagram	instagram.com/langaracollege
Twitter	twitter.com/langaracollege
YouTube	youtube.com/langaracollege

**This is not just a college. It's a springboard.
It's a catalyst. It's conversations as well as
lectures. Students instead of numbers.
A compass to help you navigate the great
beyond. It's not the start, or the finish.
It's a makeover for your mind. This is
Langara. The college of higher learning.**